



Graham Appearance Commission

Meeting Agenda

January 8th, 2024

6:00pm

Graham City Hall

1. Call Meeting to Order
2. Pledge of Allegiance
3. Invocation
4. Approval of minutes from December 4th, 2023 meeting
5. **Items of Discussion**

New Business:

- 5A. Winter Residential Appearance Award
- 5B. New Year Discussion

6. City Council Updates
7. Staff Updates
8. Adjournment



MINUTES

Graham Appearance Commission Meeting

December 4th, 2023

City Hall Council Chambers

In attendance:

Carmen Larrimore, Zipporah Clark-Baldwin, Bernadette Konzelmann, Noelle Purcell, Judy Hall, Linda Conn, Evan Workman, and Cameron West.

- **Meeting was called to order at 6:00pm, followed by the Pledge of Allegiance, and a moment of silence.**
- **Approval of the November 6th, 2023 Meeting Minutes**
 - Zipporah Clark-Baldwin made a motion to approve, seconded by Bernadette Konzelmann. All members voted aye.
- **Downtown Window Decorating Contest Awards**
 - After deliberation and discussion among the board members the results were as follows: 1st place: Sandy's, 2nd place: The Main Line, and 3rd place: Graham Travel.
 - Motion for awards in this order was made by Noelle Purcell and seconded by Bernadette Konzelmann. All members voted aye.
- **Winter Residential Appearance Award**
 - Members and staff agreed that more time was needed to assess and award the Residential Appearance Award. It was agreed that this would be further discussed in the January meeting.
- **City Council Updates**
 - Bonnie Whitaker spoke on behalf of council and had no updates, but commission members inquired about the awarding of a grant and the available funds made known to the commission during the November meeting.
 - Ideas from the commission for projects with the grant included Bicentennial Park maintenance, sidewalk repair and maintenance, and downtown landscaping upkeep.
- **Staff Updates**
 - Cameron West discussed that agenda setting for 2024 would need to take place during the January meeting and asked commission members to brainstorm ideas.
 - Commission members brought up initial ideas for Tree Board related activities, and a business survey.

- **Meeting was adjourned with a motion from Judy Hall and a second from Zipporah Clark-Baldwin**
 - All members voted aye. Meeting adjourned at 6:29pm.

Minutes Submitted by Evan Workman

December 5th, 2023

405 W Pine St.







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Appearance/Tree board Commission Calendar

January

Ideas/goals for new year
Residential award VOTE (winter season)

February

Arbor Day discussion

March

Arbor day plan
Budget discussion

April

Final arbor day planning
Residential appearance VOTE (Spring)

May

No meeting

June

No meeting

July

Residential appearance VOTE (summer)

August

No meeting

September

No meeting

October

Residential appearance VOTE (Fall)
Fall decorations downtown plan
Business beautification grant

November

Downtown window decoration contest plan
Business beautification grant if needed

December

Downtown window decoration VOTE

Potential Meeting Dates 2024

February 5th
March 4th
April 1st
May 6th
June 3rd
July 1st
August 5th
September 2nd
October 7th
November 4th
December 2nd

No meetings

May, June, August, September